



Loving to learn and learning to grow at... St. Mary's Catholic School
 330 Pratt St. Mansfield, Massachusetts 02048-1581

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Proudly accredited by the New England Association of Schools and Colleges

VOLUNTEER OPPORTUNITIES

We encourage parents, as primary educators of your children, to be involved in that part of your child's education that takes place here at St. Mary's. Your involvement is important to your child and assists our school and its programs. We also invite parishioners and members of the larger community to be involved in our school and welcome your partnership. **Thank you for your commitment and dedication. Someone will contact you regarding a schedule.**

Kindly indicate below your area of interest and availability.

√ if completed

- Attend an Abuse Prevention Training Workshop here at St. Mary's once.
- File a CORI form first at the workshop, then at the school office annually

VOLUNTEER REGISTRATION

Volunteer's Name:		Child's Name(s)	Grade(s)
Phone Number:			
Email:			

√ OFFICE

		Mon	Tues	Wed	Thurs	Fri
1	Make copies in the office.					
2	Assist with collating/distributing special mailings, etc.					
3	Greeter - Screen visitors coming into the building					
4	Organize "Lost and Found"					
5	Assist with special projects.					

LUNCH

		Mon	Tues	Wed	Thurs	Fri
6	Supervise lunch. (need many to serve, supervise, clean-up (no cooking))					
7	Track weekly milk order.					
8	Coordinate monthly menu / order forms.					
9	Coordinate lunch supervision schedule.					
10	Supervise recess. (need many to assist supervising teachers)					

LIBRARY

		Mon	Tues	Wed	Thurs	Fri
11	Coordinate library volunteer schedule.					
12	Facilitate book circulation for classes.					
13	Class library volunteer. Help teacher w/story hour, activity, etc.)					
14	Maintain inventory. (Cover books, catalog & re-shelve books.)					

EXTENDED DAY / ENRICHMENT /SPORTS

		Mon	Tues	Wed	Thurs	Fri
15	Track Extended Day usage.					
16	Share a Talent: Offer Enrichment Program: _____					
17	Coach or assist with XC, BBall, Volleyball, or Spring Track					

CLASSROOM

		Mon	Tues	Wed	Thurs	Fri
18	Substitute teach. (Bachelor's degree required.)					
19	Assist teacher in preparing classroom materials.					
20	Assist teacher in classroom: (Indicate preference: gr. __)					
21	Assist specials class. (<i>Circle preference:</i> art, music, phys. ed., technology)					

HOSPITALITY

		Mon	Tues	Wed	Thurs	Fri
22	Assist with meetings (arrange, set up, serve, clean up)					
23	Donate refreshments as needed					

FUNDRAISING

		Mon	Tues	Wed	Thurs	Fri
24	Assist with SCRIP fundraising program					
25	Assist with Campbell Soup Labels for Education.					
26	Assist with Box Tops for Education.					
27	Assist with Parish Social Live/Silent Auction					
28	Other: What can you offer? _____					

SCHOOL/PARENT ASSOCIATION (SPA)*Meets monthly – All parents welcome!*

		Mon	Tues	Wed	Thurs	Fri
29	Assist with SPA funded projects.					
30	Coordinate parent volunteer scheduling.					
31	Coordinate/assist with Catholic Schools Week Activities.					
32	Coordinate/assist with Field Day					